

**Town of Washington Park
Municipal Building
June 1, 2020
7:00 p.m.**

CresCom Bank	General Fund	\$ 216,650.16
CresCom Bank	Capital Reserve Fund/Truck Fund	120,000.00
CresCom Bank	Powell Bill Checking	35,370.89
CresCom Bank	Powell Bill/Saving CD	64,973.31
CresCom Bank	Capital Reserve Fund/CD	<u>75,704.62</u>
	Total	\$ 512,698.98

Present

Thomas B. Richter, Mayor
Jeff Peacock, Mayor pro tem
Lee Bowen, Commissioner
Belinda Cowell, Commissioner
Wade Dale, Commissioner
Patrick Nash, Commissioner

Absent

Mayor Richter called the meeting to order. Commissioner Bowen made a motion to approve the agenda. Seconded by Commissioner Dale. Passed by all.

Commissioner Nash made a motion to go out of the regular meeting and into the Public Hearing on the FY 2020-21 Budget. Seconded by Mayor pro tem Peacock. Passed by all.

Mayor Richter called on the clerk to give an overview of the budget. There was no public input for the public hearing.

Commissioner Nash made a motion to close the public hearing and resume the regular meeting. Seconded by Mayor pro tem Peacock.

Mayor Richter called for public input. There was no public input.

The financial report and the minutes from May 4, 2020, were approved upon motion by Commissioner Nash. Seconded by Mayor pro tem Peacock. Passed by all.

The minutes from May 14, 2020, were approved after correction to text upon motion by Commissioner Cowell. Seconded by Commissioner Bowen. Passed by all

Old Business

Garbage Truck: Mayor pro team Peacock reported that a replacement truck had been located in Bealeton, Virginia. This is a 2002 Ford F750 20 cubic yard rear-load garbage truck for \$37,900. This price includes delivery to Washington Park. Commissioner Nash made a motion to buy the truck from Tom's Truck Sales for \$37,900. Discussion followed. Seconded by Commissioner Cowell. Passed by all. A motion to dispose of the Town's current truck at the best offer was made by Mayor pro tem Peacock. Seconded by Commissioner Bowen. Discussion followed. Passed by all.

FY 2020-21 Budget: Commissioner Bowen made a motion to adopt the budget as presented and set the tax rate at 29 cents per \$100.00 for Fiscal Year 2020-21 which is unchanged from FY 2019-20. Seconded by Commissioner Dale. Passed by all. Mayor pro tem Peacock led a discussion of cost of living increases for the Town employees. He noted that a 3% cost of living increase was included in the budget. Commissioner Bowen made a motion that all employees should receive a 3% cost of living increase effective July 1, 2020. Seconded by Commissioner Nash. Passed by all.

Shorewood Drive: Commissioner Bowen reported that he had met with all the bidding contractors and had received bids that were broken into three parts: 1) main part of Shorewood Drive from Isabella to the "T"; 2) the 50'x50' spot at Isabella that had settled over time and 3) create a swale to the catch basin on the east side of Shorewood Drive so that drainage is improved. The bids to complete these were: Singleton \$26,450; Ammex Paving \$25,000; and Asphalt Solutions \$22,570. Commissioner Bowen led a discussion regarding Asphalt Solutions' bid to pave the main part of Shorewood Drive at a cost of \$18,642. Further discussion followed regarding accepting the 45' right of way which includes the 7' drainage easement and ditch. Mayor pro tem Peacock made a motion to accept Asphalt Solutions bid of \$22,570 for the three parts described above, (Part 1: \$18,642; Part 2: \$3428; Part 3: \$500). Seconded by Commissioner Bowen. Passed by all. Mayor pro tem Peacock made a motion to accept the 45' right-of-way which includes the 7' drainage easement and ditch and that Washington Park will pave Shorewood Drive as described in the Offer of Dedication when half of the money for the paving (\$9231.00) is in the Jones and McKinney Trust Account from the Shorewood Drive resident with the stipulation that Washington Park would not be responsible for the remaining private areas of Shorewood Drive. Seconded by Commissioner Dale. Discussion followed. Passed by all. Mayor Richter thanked Commissioner Bowen for his work on this issue.

320 Isabella Avenue: Mayor Richter said that he had not been able to get in touch with the owner's son.

Ditch in 500 Block of College to Isabella: Commissioner Bowen reported that the bulkhead has been installed and that the backfill would be done this week.

Reports

Commissioner Dale – reported that there would be a wedding on the waterfront on Sunday, June 14, 2020; that the Hannah's Glow Run would be held on September 12, 2020 in the evening beginning at Havens Gardens; that the Town had received a request for a canoe launch by the Boy Scouts Troop 99 for June 13, 2020 but had not received verification as they were voting on it this evening, June 1, 2020. Commissioner Dale reported that the Bo Bowen memorial plaque Stage 2 would be next week depending upon weather; and that the fire ants on the tennis court had been killed.

Commissioner Nash – reported that the Sheriff's Office had no incidents to report in Washington Park, but that he knew of a juvenile incident that had taken place in the 500 block of Isabella on May 16, 2020.

Mayor pro tem Peacock – reported that Mr. Woolard had asked him to use his backhoe to move a large amount of vegetation that was blocking the drainage tile at the end of Isabella Avenue and the Spruce Street ditch. It is now moving freely.

Commissioner Bowen – no further report. See above.

Commissioner Cowell – reported that Dudley Landscaping had removed the tree at 104 Isabella Avenue as well as trimmed several dangerous branches throughout the Park.

Clerk's Report

The clerk reported that the Town had received the annual Alcoholic Beverage Tax in the amount of \$1849.46; that ad valorem received for this month was \$1,359.72; that the equipment shed was finished and was \$25 over budgeted amount; that Mr. Woolard and James had finished painting the trim in the Municipal Building; and that the leaf machine had a new clutch and impeller for \$1700.00. A discussion of CARES money for COVID-19 expenses from Beaufort County was discussed. The clerk reported that there were no expenses related to the virus: no utilities, no health workers, no personal protection equipment, etc. Therefore, she will be contacting Beaufort County Manager Brian Alligood regarding Washington Park's part of this program. A budget amendment was presented for the new garbage truck in the amount of \$37,900, which will come from the "truck fund" of \$120,000.00. Mayor pro tem Peacock made a motion to approve budget amendment. Seconded by Commissioner Dale. Passed by all.

There being no further business, the meeting was adjourned by Mayor Richter.

The next regular meeting will be Monday, July 13, 2020, at 7:00 pm at the Municipal Building.

Denise D. Dale
Clerk, Town of Washington Park