

**Town of Washington Park  
Municipal Building  
January 4, 2016  
7:00 p.m.**

No financials available at time of meeting due to clerk's absence.

**Present**

Thomas Richter, Mayor  
Jeff Peacock, Mayor pro tem  
Lee Bowen, Commissioner  
Belinda Cowell, Commissioner  
Wade Dale, Commissioner

**Absent**

Patrick Nash, Commissioner  
Denise Dale, Clerk

Mayor Richter called the meeting to order. Mayor pro tem Peacock moved to approve the agenda. Seconded by Commissioner Dale. Passed by all.

The clerk was not present to take minutes, but notes were taken by Commissioner Dale, together with a recording device, to be transcribed later.

There was no public input.

Commissioner Dale made a motion to approve the minutes from the December 7, 2015 meeting. Seconded by Mayor pro tem Peacock. Passed by all.

**Old Business**

Isabella Avenue east end drainage: Commissioner Bowen reported that Hugh Sorrell was continuing to do site measurements for ditches and will make a report of the flow of water with options for water management for the residents to study. Mayor Richter and Commissioner Bowen will meet with the affected homeowners after Mr. Sorrell has completed the draft of the plan. Commissioner Bowen said that Mr. Sorrell had found a manufacturer for the flapper valve in the design. Mayor pro tem Peacock asked if Mr. Sorrell would provide documents that would be suitable to go out for bids. Commissioner Bowen said that was his understanding. Discussion followed regarding rights-of-way and drainage.

No wake zone: no report.

Fire contract: Mayor Richter reported that Bunyan Volunteer Fire Department had invited officials of Washington Park to meet with them.

DOT intersection at Edgewater and River Road: Commissioner Bowen said that since there had not been a response from Jeff Cabaniss, he had followed up but had not heard anything back yet.

Town Attorney: There was discussion whether the clerk had contacted Keith Mason asking him to represent the Town of Washington Park as the Town Attorney. Mayor Richter will follow up with the clerk after her return.

Zoning Ordinance corrections: Mayor Richter got confirmation from all Board members that they had received a copy of the Zoning Ordinance errata and proposed corrections. No one had further corrections to offer, therefore, Mayor Richter will inform the clerk upon her return.

Fence ordinance violation: Mayor Richter led a discussion regarding the latest correspondence from Ms. Klinger which the clerk had forwarded to the Board. Ms. Klinger suggested to the Board that she change the front of her house to the creek side instead of River Road which would make the fence on River Road on the back of her property. Commissioner Bowen asked how one determines the front of one's property. Discussion followed. Mayor Richter suggested that the issue be forwarded to the Town Attorney, Keith Mason, for clarification. Commissioner Cowell asked about the expected outcome of the fence discussion. Mayor Richter replied that the expected outcome would be to make the fence compliant with the Town's ordinance regarding fences. The clerk will follow up with the Town Attorney and make sure he has all correspondence regarding this issue.

### **Reports**

Commissioner Dale – no new activities have been scheduled since last month.

Mayor pro tem Peacock – no report.

Commissioner Bowen – no further report. Mayor Richter asked if there would be any work done on the north side of Isabella Avenue at the east end. Commissioner Bowen replied that there might be because there may be a slowing down of water at Bill Page's property on the north side of Isabella Avenue, but Hugh Sorrell will look at that area as well.

Commissioner Cowell – no report.

Commissioner Dale presented the supervisor's report. Completed projects include repairs to the leaf machine for improved intake of leaves and less clogging; replacement with improved design of the hitch on the dump truck so the hitch does not drag on the ground when dumping. New projects include replacing the garbage truck heater core and replacing a water pump on the tractor. Garbage was 36,560# and yard waste was 53,480# in December.

Mayor pro tem Peacock made a motion to send a memorial donation to the charity of the clerk's choosing in lieu of flowers in the amount of \$100 for the clerk's father, Richard Deuser, who died on December 28, 2015, in Wisconsin. Commissioner Bowen seconded the motion. Passed by all.

The next meeting will be February 1, 2016.

There being no further business, the meeting was adjourned.

Denise D. Dale  
Clerk, Town of Washington Park