

**Town of Washington Park
Municipal Building
February 7, 2011
7:30 p.m.**

First South Bank	General Fund	\$ 54,020.47
First South Bank	Capital Reserve Fund	18,935.10
First South Bank	Powell Bill/Saving	13,073.88
First South Bank	Powell Bill/Saving	116,491.26
First South Bank	Capital Reserve Fund	106,286.92

Total		\$308,807.63
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Present

Absent

Mayor Thomas Richter
Jeff Peacock, Mayor pro tem
Patrick Nash, Commissioner
Jim Pagnani, Commissioner
Don Wilkinson, Commissioner

Mayor Richter called the meeting to order. Mr. Wood was asked to give his report. He said that the garbage truck needed a federal inspection and needs to have about \$1500 in repairs including new tires, and fixing exhaust and oil leaks. The federal inspection was necessary so that CJ Brooks could complete the driving portion of the CDL process on February 10, 2011. The leaf machine, which originally only required a clutch replacement, will need a new shaft as the old one could not be separated by Beaufort County Iron Works. The wear on the impeller is significant and could be replaced now that everything is off the leaf machine.

Mayor pro tem Peacock made a motion to fix the leaf machine for an approximate cost of \$2200 total. Commissioner Nash seconded. Discussion followed. Passed by all.

Ken Robol of East Carolina Web presented a proposal to design a Web site for the Town of Washington Park. He said that the Town would own the content, and that the domain name and registration would be included in the first-year cost.

Commissioner Nash made a motion to accept Mr. Robol's proposal for a Web site at a cost of \$300-\$375 for the first year, and \$100 each subsequent year. Seconded by Mayor pro tem Peacock. Discussion followed. Passed by all.

The minutes and financial statement were read and approved.

Old Business

The Clerk reported that Washington Park had not yet received the property tax money from Beaufort County. She also reported that the City of Washington had

sent the Fire Contract invoice for FY 2010-2011. The invoice totals \$27,496.00. There was discussion of upcoming fire contracts with the City of Washington and it was decided that Commissioner Wilkinson would contact Bunyan Fire Department regarding coverage after the contract with the City of Washington expires.

Mayor Richter reported that he had looked at the sidewalk at the new bridge and that dirt had moved over the area in question, so that no action will be taken at this time.

Mayor Richter reported that the Planning Board has been charged and has met with the task of looking at fences for a proposed ordinance. The Planning Board will continue to meet, but no further meeting date has been set. In 90 days, they will come before the Town Board and report their findings. The Town Board was charged with thinking about replacing Walker Lynch (no longer a resident of Washington Park) on the Planning Board before the next meeting.

New Business

A proposed Resolution promoting a Beaufort County Tourism Development Authority (see attached) which had been presented by Julian Goff at the Beaufort County Mayors' Association, was presented by Mayor Richter. In discussion, Mayor pro tem Peacock asked if there were any downsides to accepting the resolution. Mayor Richter replied that there were no downsides as the ties to revenues would be direct and indirect. Commissioner Pagnani stated that even though there were no downsides, there were no real up-sides either. He said that he was fearful of obligating Washington Park to some agreement. There was no motion or action taken on the proposed Resolution.

Rich Morin has a potential buyer for 200 River Road who would like a Board of Adjustment variance for side yard set-backs to build a two-car garage. The buyer, the builder, Mayor Richter, and the realtors were to meet on February 9 at 5:30 pm. If the prospective buyer wants to continue with a variance request, he must write a letter of application with a scale drawing and plat of lot. Then the Public Hearing will be advertised and held at the next Town Board meeting.

Reports

Commissioner Pagnani – reported that Lee Bowen's son, Dylan, will be power-washing, repairing as needed, and staining the picnic tables in the Tot Lot for a Washington High School Senior Project. Clerk Dale will mentor him and the Park will pay for the paint.

Commissioner Nash – nothing.

Commissioner Wilkinson – reported that Mr. Wood and the men are cleaning and replacing signs and posts according to NC Dept. of Transportation regulations. The height of signs on posts should be seven feet from the dirt to the bottom of

the sign. He also said that he had been working with Mr. Wood on the leaf machine.

Mayor pro tem Peacock – reported that he had met with Mr. Wood regarding three tree issues: the dogwood tree at 300 Isabella Avenue, a tree on River Road, and the magnolia tree at 323 College Avenue. These trees will be trimmed as necessary.

Mayor Richter stated that he had called the League of Municipalities to confirm the process of replacing Commissioner Cowell. He was told that Commissioner Cowell should be replaced within an “expeditious” four or five months. He stated that it was impossible not to hurt feelings among prospective candidates, and asked that each Board member come up with a list of four people by the end of February. He also asked that Commissioner Pagnani head the Finance Committee for now.

Mayor Richter also said that he would draft a resolution of appreciation for Commissioner Cowell’s service to Washington Park.

Clerk’s Report

Clerk Dale reported that after reviewing proposals from insurance companies, the Park would be staying with Morris Insurance for the commercial package renewal. This is the second year of a three-year contract. She will ask for quotes when the three-year contract expires. Clerk Dale and Mayor Richter met with NC League of Municipalities representative regarding Workers Comp insurance which is currently provided by Morris Insurance. NCLM will provide the same coverage at a savings of approximately \$1200. Also the NCLM policy will be done on the Town’s fiscal year, not the calendar year. Ms. Dale said that she will also ask NCLM to quote on the commercial package policy.

Clerk Dale reported that she had attended New Clerks’ School in Raleigh and learned a lot of pertinent information. She will be attending class on Essential Records Identification and Protection in March. Ms. Dale will go to Tarboro to hear about the new health insurance offerings by NCLM on February 22, 2011. She also reported that she had gone with Mr. Wood in the garbage truck to dispose of yard waste on White Post Road as an informational duty.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park