

**Town of Washington Park
Municipal Building
December 1, 2014
7:00 p.m.**

First South Bank	General Fund	\$ 50,042.34
First South Bank	Capital Reserve Fund	19,030.78
First South Bank	Powell Bill/Checking	9,677.52
First South Bank	Powell Bill/Saving CD	80,302.88
First South Bank	Capital Reserve Fund/CD	71,346.87

Total **\$230,400.39**

Present

Thomas Richter, Mayor
Jeff Peacock, Mayor pro tem
Lee Bowen, Commissioner
Wade Dale, Commissioner
Patrick Nash, Commissioner
Brian Wood, Commissioner

Absent

Mayor pro tem Peacock called the meeting to order. The agenda was approved.

The minutes and financial statements were read and approved.

Old Business

Tilter for the garbage truck: no report.

Isabella Avenue east end drainage: Commissioner Bowen reported that he had met with Mitch St. Clair to update the previous quote for the work. Mr. St. Clair suggested that NCDENR be contacted regarding a permit for this work. Mayor Richter offered to call DENR.

No wake zone: Commissioner Dale reported that he had discussed buoys with Mayor Richter. Mayor Richter will call John Rodman, Washington City Planner, about the cooperative Washington Park/City of Washington placement of buoys.

Maple Branch debris: has been cleaned and cleared for \$1500 by Ross Boyer.

Three Acre Wood cleanup: Mayor Richter, Brian Wood, and Mayor pro tem Peacock will walk this area and assess the property now that the foliage is gone.

Fire contract: Mayor Richter will contact the Bunyan Fire Department regarding possible fire coverage.

Derelict boats on the waterfront: Clerk Dale will contact the NC Department of Commerce representative, Trey Smith, regarding drafting an ordinance to address boats left on the waterfront and send the information to Commissioner Nash for review.

New Business

Commissioner Wood said that he did not feel that it is appropriate for an employee to be an elected official. He said that he felt that there were too many times that, as an employee, he could not vote or review issues because of a direct conflict of interest. Commissioner Nash thanked Commissioner Wood and said that he appreciated the conundrum of dual positions. Mayor Richter suggested that a draft of a personnel policy prohibiting the election, nomination, or appointment of an employee to the Town Board be prepared by the clerk for review at the next meeting.

Reports

Commissioner Dale – no report.

Commissioner Nash – reported a larceny at 212 Isabella Avenue on November 14, 2014. He said that there was no animal control report for November. Commissioner Nash will introduce himself to the new sheriff, Ernie Coleman, as liaison for Washington Park.

Mayor pro tem Peacock – no report.

Commissioner Bowen – no report.

Commissioner Wood – reported that he would wait until spring to evaluate planting trees. He is preparing a list of trees to be cut by Washington Utilities in the spring.

Commissioner Dale asked what the Town policy was on landscaping contractors who leave behind the leaves, grass clippings, tree trimmings, etc. Mayor Richter explained that it was generally understood that if a homeowner produced the yard waste, the Town employees would pick up the yard waste. However, if it is a homeowner or a contracted service, provisions should be made to haul away the yard waste beyond the limitations of the 3" diameter, 75 pounds, or 5 feet length as required by Town ordinance.

Clerk's Report

Clerk Dale gave the supervisor's report. The supervisor offered the suggestion that the mower be retrofitted with a clamshell to save time in disposal. The supervisor agreed to look into prices for this. The clerk reported that she had paid half the fire contract with the City of Washington in November for \$18,440 and paid William Oden, Jr., CPA, for the annual audit in the amount of \$4,100. She reported that a letter of Zoning Compliance had been written for new construction at 124 Spruce Street. Clerk Dale asked the Board to approve Christmas bonuses for the employees in the amount of \$57.90 (this would net \$50 per employee after FICA and Retirement). This was approved by acclamation. The clerk read the invitation to all Board members to the Mid-East Commission Holiday party on December 12, 2014. The clerk presented an amendment to the Personnel Policy regarding the 10% increase in premium for individual employees who do not comply with the wellness restrictions in the health insurance policy. (See attached). It was adopted by acclamation. Clerk Dale presented the CRS 510 Floodplain Management 2014 Progress Report for the Beaufort County Multi-Jurisdictional Hazard Mitigation Plan prepared by Allen Pittman, Building Inspector for the City of Washington. (See attached). The clerk will prepare a flyer with the Town

Holiday closing schedule and special garbage pickup days for distribution on Friday, December 19, 2014.

The next meeting will be January 5, 2015.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park

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