

**Town of Washington Park  
Municipal Building  
February 4, 2013  
7:00 p.m.**

First South Bank	General Fund	\$ 77,724.07
First South Bank	Capital Reserve Fund	19,030.78
First South Bank	Powell Bill/Checking	17,320.68
First South Bank	Powell Bill/Saving CD	89,836.02
First South Bank	Capital Reserve Fund/CD	70,092.25

**Total** **\$274,003.80**

**Present**

Thomas Richter, Mayor  
Jeff Peacock, Mayor pro tem  
Lee Bowen, Commissioner  
Patrick Nash, Commissioner  
Jim Pagnani, Commissioner

**Absent**

Don Wilkinson, Commissioner

Mayor Richter called the meeting to order and the agenda was approved.

Mayor Richter called on Mr. Wood for his report. He reported that the trucks were running fine and that there were no manpower issues this month. He said that the dump truck bed would be repaired at Beaufort County Iron Works this month. Mr. Wood reported that 30,343# of garbage had been collected this month. Mayor pro tem Peacock asked about the ruts that had been made by St. Clair's equipment on Selden Taylor's lot on College Avenue. Mr. Wood said that he would speak with Mitch St. Clair about having the ruts repaired. Discussion followed regarding the Town's easement for the ditch behind Walt Gerard's house. Mayor Richter will ask Sid Hassell about the nature of the easement. Mayor Richter asked if the tilter mechanism had been started for the garbage truck. Commissioner Bowen replied that it had not been started.

The minutes and financial statements were read and approved as amended.

**Old Business**

Mac Jones' ditch: The clerk reported that she had given Ross Boyer the drawing of the ditch by Commissioner Wilkinson and had asked Ross to give her two days' notice of his beginning the project so that she could inform the affected residents.

Fences/Trey Smith: Trey Smith was unable to attend this Board meeting.

Vehicles/Parking in the median: Commissioner Nash said that he had spoken with Allen Hall who said that he would move his boat and truck within the next few days. Mr. Hall had also asked about the partially dead tree on the Pine Street side of his property which is in the Park's right-of-way. Mayor pro tem Peacock said that he would look at the tree in the spring to see if there are dead portions that should be removed.

Municipal Building use policy: Mayor Richter said that he had spoken with Sid Hassell. Mr. Hassell said that the deed of gift from Mr. Fletcher was not restrictive, but cautioned

the Board about use by the general public. He suggested allowing Washington Park residents the use of the Municipal Building, but require a deposit large enough to cover cleanup and utilities, and also determine administrative duties for building usage. The clerk will send Board members copies of usage policies by other municipalities.

Windley-Bell house: Mayor Richter reported that he had spoken with Sid Hassell about the possibility of writing a “blanket” letter that would cover actions for ninety days or so. Mr. Hassell said that each infraction must be addressed individually; that is, a letter must be sent each time the Town ordinance was violated. Mayor Richter mentioned that the house has recently been “landscaped” by a professional service.

### **New Business**

The clerk reported that she had been visited by two young men who wanted to propose that the tennis court be also used for a basketball court. She had encouraged them to attend a Board meeting and present the proposal, but they were not present at this meeting.

Mayor Richter said that the Board needed to appoint a representative to the Mid-East Commission and that Commissioner Wilkinson had agreed to be the representative. Commissioner Nash made a motion to appoint Don Wilkinson as the Washington Park representative to the Mid-East Commission. Seconded by Commissioner Nash. Passed by all.

### **Reports**

Commissioner Pagnani – said that he and the clerk were working on a preliminary budget for FY 2013-14. He asked that everyone bring their ideas or suggestions for next year’s budget to the next meeting.

Commissioner Nash – reported that the Sheriff’s Office had no reports of activity this month in Washington Park. He also said that Animal Control had no report this month.

Commissioner Bowen – no report.

Mayor pro tem Peacock – asked the Board for suggestions of types of trees to buy and plant this year.

### **Clerk’s Report**

The clerk reported that a new addition to the house at 411 River Road meets setback requirements and that she had written a letter of Zoning Compliance to the City of Washington. She also said that she would sign the Certificate of Occupancy for 602 Hickory Street this week. She reported that she and Brian Wood had done evaluations for the men for November and December and thanked Commissioner Pagnani for his user-friendly evaluation tools. She said that the City of Washington had sent the proposed 2013-2014 Fire Contract fee for \$33,527.76, an increase of \$39.76 from FY 2012-13.

Mayor Richter said that he had spoken with Jim Nance regarding the newspaper article about the property to the east of Washington Park and that Mr. Nance had said that he had no solid offers for the property.

The clerk asked if the Board wanted to retain Ken Robol to maintain the website for the Town. Mayor pro tem Peacock made a motion to retain Ken Robol for website management and maintenance. Seconded by Commissioner Pagnani. Passed by all.

Commissioner Bowen asked about the tenants in the rental property at 323 Fairview Avenue. He said that it appeared to him that the property had become a non-single-family dwelling. He asked how similar situations in the past had been treated. Discussion followed regarding current ordinances and definitions. Commissioner Nash will contact Pamlico Properties.

The next meeting is scheduled for Monday, March 4, 2013.

There being no further business, the meeting was adjourned.

Denise D. Dale  
Clerk, Town of Washington Park