

**Town of Washington Park
Municipal Building
April 8, 2013
7:00 p.m.**

First South Bank	General Fund	\$ 104,152.71
First South Bank	Capital Reserve Fund	19,030.78
First South Bank	Powell Bill/Checking	12,002.84
First South Bank	Powell Bill/Saving CD	89,836.02
First South Bank	Capital Reserve Fund/CD	70,317.37
Total		\$295,339.72

Present

Jeff Peacock, Mayor pro tem
Lee Bowen, Commissioner
Patrick Nash, Commissioner
Jim Pagnani, Commissioner

Absent

Thomas Richter, Mayor
Don Wilkinson, Commissioner

Mayor pro tem Peacock called the meeting to order and the agenda was approved.

Mayor pro tem Peacock noted that Mr. Wood was absent due to illness. Trey Smith was called upon. He presented the board members with the latest update on the proposed Fence Ordinance, reflecting the changes requested by the Board at the last meeting. Mr. Smith said that he would await the Board's further recommendations. Discussion followed regarding the opacity requirements. Mayor pro tem Peacock suggested tabling further discussion until the May meeting.

The minutes and financial statements were read and approved.

Old Business

Municipal Building use policy: Commissioner Bowen said that it has been determined by the Town Attorney that the Municipal Building has no legal limitations on usage. Discussion followed regarding fees and usage by residents. Commissioner Pagnani offered to draft a proposal for fees and usage of the Municipal Building. Mayor pro tem Peacock suggested this be presented when the entire Board was present.

Vehicles/Parking in the median: Commissioner Nash said that he wanted another month to work on the median/rights-of-way parking notification process.

Railroad crossing at Hudnell and Park: The clerk read the letters from Mayor Richter and Mayor Jennings to the North Carolina Department of Transportation requesting fixing the railroad crossing as soon as possible.

Piedmont Natural Gas availability to residents: The clerk reported that Mayor Richter had spoken to the regional representative who said that he would come to this meeting. No representative was present at this meeting.

Speeding on Bank Street: Commissioner Nash said that he had personally asked residents to evaluate their driving habits. Discussion followed regarding notification

practices. Commissioner Bowen offered to research how other municipalities address this issue and its process.

Rental house on Fairview and Walnut Streets: Commissioner Nash reported that he had spoken with Pamlico Properties and that the tenants had moved out, that the lawn would be mowed this week, and that new tenants would be moving in this month.

New Business

The clerk said that she had received a complaint about trash/detritus being left on the waterfront on the west end of the Park where people were having get-togethers. She also said that she had received a complaint about chickens in the Park. Discussion followed. The clerk was asked by the Board to draft a letter to the residents outlining the ordinance regarding chickens and forward it to the commissioners for evaluation.

Commissioner Pagnani made a motion to award the audit to William Oden, CPA, for \$4100 for fiscal year 2012-2013. Seconded by Commissioner Bowen. Passed by all.

Commissioner Nash made a motion to accept the Budget Ordinance Amendment decreasing the Transportation portion of the budget by \$2400.00 for supplemental vehicle use by the supervisor and clerk and increasing the General Government portion of the budget by \$1200.00 for supplemental vehicle use by the clerk and increasing the Environmental portion of the budget by \$1200.00 for supplemental vehicle use by the supervisor. (see attached). Seconded by Commissioner Pagnani. Passed by all.

Commissioner Nash made a motion to send a resolution (see attached) to the locally-elected representatives in the NC legislature regarding the continued funding of the Partnership for the Sounds. Seconded by Commissioner Bowen. Passed by all.

Commissioner Pagnani made a motion to replace Lee Bowen who is unable to serve as the official representative to the Economic Development Advisory Board with Thomas Richter who will be the official representative until further notice. Seconded by Commissioner Nash. Passed by all.

The clerk read an email from Catherine Glover of the Washington Beaufort County Chamber of Commerce requesting the use of the waterfront for the Triathlons on May 17-19, 2013. Set up will be Friday, with races on Saturday and Sunday. The setup, liability insurance, portable facilities and cleanup will be the same as last year. Commissioner Pagnani made a motion to allow the use of the waterfront for the Chamber of Commerce sponsored triathlons. Seconded by Commissioner Nash. Passed by all.

The clerk read an email from Chelsea Corey of Flanders Filters asking permission to run through Washington Park on Saturday, April 20, 2013, for their annual Wellness 5K. Commissioner Pagnani made a motion to allow the Wellness 5K through Washington Park. Seconded by Commissioner Nash. Passed by all.

Replacement of public works employee: The clerk reported that she will take the application and job description to the Employment Security Commission and also the classified ad to the Washington Daily News tomorrow, April 9, 2013. Commissioner Bowen suggested that Mayor Richter and Commissioner Wilkinson join the discussion regarding level of replacement at the next meeting.

Reports

Commissioner Pagnani – distributed the proposed budget for FY 2013-2014, asking the Board to look at line items and bring suggestions to the next board meeting. He explained that the format was the same, but that some categories were now in different places.

Commissioner Nash – reported that there had been two entries of unlocked vehicles last month, one on College Avenue and one on Isabella Avenue. Also he had spoken with Sammy Corey who had a report of a man who has been knocking on doors. Sammy said that he was following up on this matter.

Mayor pro tem Peacock – asked the Board if pecan trees would be acceptable to plant in the Park. The Board agreed that pecan trees would be a good choice.

Commissioner Bowen – said that he and Brian would be working to relocate equipment in the Tot Lot.

Clerk's Report

The clerk reported that she would be attending Clerk's School in Wake Forest on Friday, April 12, 2013 all day. The programs include the new Powell Bill electronic reporting requirements.

The clerk said that she had emailed copies of the correspondence from the Town Attorney regarding the ditch and eastern boundary to the commissioners. The Board acknowledged receipt of the items. Commissioner Bowen asked that Mayor Richter continue discussion about quiet title or quit claim on the eastern boundary properties with the Town Attorney.

Commissioner Pagnani reported that he had played tennis lately on the courts and that there were some large cracks appearing in the surface. Commissioner Bowen said that he would call the gentleman who resurfaced the courts.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park