

**Town of Washington Park
Municipal Building
April 4, 2022
7:00 p.m.**

United Bank	General Fund	\$ 355,747.78
United Bank	Capital Reserve Fund/Truck Fund	82,100.00
United Bank	Powell Bill Checking	21,098.72
United Bank	Powell Bill/Saving CD	65,335.25
United Bank	Capital Reserve Fund/CD	76,288.36
United Bank	American Rescue Plan Act Fund	<u>68,270.52</u>
Total		\$ 668,840.63

Present

Belinda Cowell, Commissioner
Lee Bowen, Commissioner
Wade Dale, Commissioner
Patrick Nash, Commissioner

Absent

Thomas Richter, Mayor
Jeff Peacock, Mayor pro tem

Commissioner Nash called the meeting to order.

Commissioner Dale made a motion to approve the agenda. Seconded by Commissioner Bowen. Passed by all.

There was no public input.

The financial report and the minutes were approved after correction upon motion by Commissioner Dale. Seconded by Commissioner Bowen. Passed by all.

Old Business

320 Isabella Avenue: The clerk reported to the Board that the Building Inspector was writing a letter to the owner of 320 Isabella Avenue notifying her of a hearing by the Code Enforcement Officer for the purpose of finding of facts as to whether or not the conditions of such structure falls within the scope of the minimum housing code requirements of the Town of Washington Park. The letter will be sent certified. A motion was made by Commissioner Cowell to approve all communication from the building inspector to the owner of the residence regarding this issue. Seconded by Commissioner Dale. Passed by all.

North side of Isabella Ave East end: no report.

Eastern Washington Park town boundary: Commissioner Bowen reported that the Town Attorney is continuing the title search.

400 block College/Fairview Avenues: Commissioner Bowen reported that the residents at 404 and 416 College Avenue together are going to put 60 cubic yards of sand between the residences and slope the area from west to east which should allow water

to drain toward the rear of the property at 404 College and ultimately the ditch at the west side of 411 Fairview Avenue.

Replacement dump truck: No update at this time.

Parking vehicles in the Town's rights-of-way: No report from the Planning Board yet.

Washington Park Land Use Plan: The clerk reported that she had forwarded a copy of the proposed Land Use Plan to Seth Laughlin, Chairperson of the Washington Park Planning Board. He will set up a Planning Board meeting and report to the Town Board.

New Business

Clerk Dale presented a three-year audit engagement letter from Nunn, Brasher and Uzzell, PA and the audit contract for 2021-22. Commissioner Dale made a motion to approve the three-year engagement of the auditors and the FY 2021-22 audit contract. Seconded by Commissioner Bowen. Discussion followed. Passed by all.

Reports

Commissioner Dale – reported that the windscreen had been installed at the tennis court. He also reported that the two 5K runs were held in March. He reported that an infant swing was missing on the Playground.

Commissioner Nash – no incidents to report from the Sheriff's Office.

Commissioner Bowen – reported that the driveway tiles had been replaced at 124 and 128 Spruce Street. He also reported that a concrete patch had been applied at the edge of the road at 102 Spruce Street.

Commissioner Cowell – reported that she would be contacting Ross Boyer and Stuart Dudley about planting more trees in Washington Park.

The clerk reported that the resident at 211 College Avenue had met with Mayor Richter and Mayor pro tem Peacock regarding the possible removal of a pecan tree in front of his residence. After measuring, Mayor Richter and Mayor pro tem Peacock determined that the tree was in the Town's right-of-way. The resident expressed his interest in removing the healthy tree, but was advised that the Town policy is to only remove dead, diseased and dangerous trees within the Town's right-of way. He was advised to come to the next Board meeting to discuss his interest in having the tree removed.

A motion was made by Commissioner Cowell to give \$100 to James Woolard for his unusual gas expenses since Mr. Toby Woolard had left the Town's employment. Seconded by Commissioner Dale. Passed by all.

Clerk's Report

The clerk reported that Mr. Woolard had given his two-week notice on March 8, 2022. Mr. Woolard was paid two weeks sick pay and one week vacation pay per the Washington Park personnel policy. She reported that she had placed an ad for a Public Works Supervisor in the Washington Daily News for as well as online with NCWorks.

She has had no responses for the position to date. She thanked Commissioner Dale for his help driving the truck for James as he did yard debris. Clerk Dale also said that Brian Wood had graciously offered to drive the garbage truck for garbage pickup and dumping until a permanent worker is found. She reported that the certificates of deposit had been renewed for seven months at .25%; that ad valorem taxes received were \$6570.10; that local option sales tax was \$14,982.95, and franchise tax was \$2880.25. She also said that one tennis key and one yard sale permit had been issued this month. She said that she would be presenting the draft of the proposed FY 2022-23 budget at the May 2, 2022 Board meeting.

The next regular meeting will be Monday, May 2, 2022 at 7:00 pm at the Municipal Building.

Denise D. Dale
Clerk, Town of Washington Park