

**Town of Washington Park  
Municipal Building  
March 6, 2017  
7:00 p.m.**

First South Bank	General Fund	\$ 156,760.66
First South Bank	Capital Reserve Fund	60,000.00
First South Bank	Powell Bill/Checking	31,590.95
First South Bank	Powell Bill/Saving CD	81,201.37
First South Bank	Capital Reserve Fund/CD	<u>72,306.11</u>
<b>Total</b>		<b>\$ 401,859.09</b>

**Present**

Thomas B. Richter, Mayor  
Jeff Peacock, Mayor pro tem  
Lee Bowen, Commissioner  
Wade Dale, Commissioner  
Patrick Nash, Commissioner

**Absent**

Belinda Cowell, Commissioner

Mayor Richter called the meeting to order. Commissioner Bowen made a motion to approve the agenda. Seconded by Commissioner Dale. Passed by all. Mayor Richter introduced and welcomed the new Public Works Supervisor, Toby Woolard, who started work on Monday, February 27, 2017. Mr. Woolard said that he was delighted with the response to his employment and said that he was learning about the Park every day. Mayor Richter thanked him for coming to the meeting.

The minutes and financial report from February 6, 2017 were approved as presented. The minutes from February 19, 2017 were approved as presented.

Mayor Richter called on Wheeler and Buffy Johnson of 407 River Road. Mr. Johnson explained that the existing drain field for their septic system is on Town property because Oak Street extension was never abandoned legally by the Town. Discussion followed. Mayor Richter thanked the Johnsons for coming and asked that they report back regarding the sanitarian's decision regarding the drain field.

Mayor pro tem Peacock made a motion allowing the clerk and mayor to have the permission of the Board of Commissioners to negotiate an emergency easement as documented by the sanitarian for drainage fields in Town rights of way with the applicants assuming all costs of preparation and recording of said easement. Seconded by Commissioner Nash. Passed by all.

Commissioner Nash made a motion to initiate abandonment of Oak Street north of Bank Street to River Road with all costs to be borne by recipients of the abandoned property. Seconded by Commissioner Bowen. Discussion followed. Passed by all.

**Old Business**

Isabella Avenue East drainage: Commissioner Bowen said that he had not spoken with the remaining residents yet.

Zoning Ordinance corrections: Mayor Richter said that he had spoken with Beth Byrd, Planning Board Chairperson, who will schedule a Planning Board meeting as soon as possible to discuss Commercial Special Uses, the River Road Overlay District and fence styles and landscaping.

Ditch maintenance protocol: Mayor Richter presented an updated version of the drainage ditch maintenance ordinance language to further outline the Town's responsibility and the homeowners' responsibility for drainage ditch maintenance. Discussion followed. Commissioner Bowen made a motion to approve the language change. Seconded by Commissioner Nash. Passed by all. (See attached).

### **New Business**

Mayor pro tem Peacock said that he had spoken with Stuart Dudley about taking out one-third of the branches of the 48 crepe myrtles under the power lines on Isabella Avenue for \$500.00. He made a motion to hire Dudley Landscaping to trim the crepe myrtles on Isabella Avenue for \$500.00. Seconded by Commissioner Bowen. Discussion followed. Passed by all.

Clerk Dale said that Mr. David Woolard of 200 Riverside Drive had asked permission to do metal detecting on the waterfront, repairing any holes, making an inventory of discoveries, and removing any trash that was found. The Town Board approved the request by acclamation.

Clerk Dale said that Larry Hodgkins had asked for Board approval for a sign on the west side of the marina at 100 River Road. She presented the letter and proposed sign design to the Board. The clerk said that she had reviewed the Zoning Ordinance specifications with him and saw no problem with the request. The Town Board approved the request by acclamation.

Mayor Richter initiated a discussion regarding small-sized rock driveways and parking places in the Town's right of way without permission. Commissioner Bowen asked the protocol for putting in rock driveways. The clerk said that a drawing should be submitted for approval to the clerk and/or mayor prior to putting anything other than grass in the Town's right-of-way. The clerk was instructed to send a letter saying that the homeowner should be aware that the rock had been placed in the Town's right of way and if the Town needed to do anything in that right of way, it is the homeowner's responsibility to remove or repair.

### **Reports**

Commissioner Dale – reported that Beth Page had asked permission for Young Life to have a 5K run through Washington Park on April 8, 2017. The run will originate and end in Festival Park in Washington with approximately 250 participants. The Town Board approved the request by acclamation. The clerk will contact Ms. Page with the approval. Commissioner Dale said that he had spoken with the organizer of the Epilepsy Half Marathon run. There were 140 participants. The organizer assured Commissioner Dale that the paint on the streets was used by landscaping contractors and would wash off in the next rain.

Commissioner Nash – reported that there were no calls in February to the Sheriff's office. He noted that there was an increased patrolling by the Sheriff's office. He also reported that there was an attempted breaking and entering at 404 Isabella Avenue on

March 4, 2017. He said that he had not be able to contact the owner of the pedal boat chained to the tree on the western waterfront.

Mayor pro tem Peacock – made a motion to approve the resolution to put aside \$75,000.00 for the Truck Fund. Seconded by Commissioner Dale. Approved by all. Mayor pro tem Peacock reminded the Board to think about their individual areas for budget recommendations for 2017-18.

Commissioner Bowen – said that after speaking with homeowners at 308 and 314 College Avenue regarding the berm extension, it was decided to wait until after the next rainstorm to document whether more work was required.

### **Clerk's Report**

The clerk reported that there had been a building permit requested for a workshop at 504 River Road; that there was one tennis key sold this month; that the Town had received \$36,000 in ad valorem taxes this month; and that hand and power tools had been purchased for the Town after the hiring of the new Public Works Supervisor.

The next regular meeting will be Monday, April 3, 2017, at 7:00 pm.

Denise D. Dale  
Clerk, Town of Washington Park

**Language adopted by Town Board on March 6, 2017.**

**§ 130.06 DRAINAGE DITCHES.**

- a) It shall be the duty of any person owning or having charge of a lot or tract of land within the town, across, over or upon which there is a ditch or other natural or artificial channel, to keep the ditch or channel cleaned out so as to permit the free flow of water that collects therein. The lot owner is not expected to provide a level of “maintenance” above the normal homeowner’s normal tasks of mowing, raking, and removal of fallen limbs. Owners should inform the Town if serious work thought appropriate such as altering the width or depth of a drainage way, the removal of live or dead trees/roots or other tasks that require extensive time, materials, or equipment.
- b) The Town, having a legal right-of-way to the drainage easement that moves water in the town’s drainage system, will inspect the ditch periodically. If work is required to establish/re-establish flow, the Town will undertake the necessary work after conferring with the lot owner.
- c) If the ditch is still not moving water appropriately, the Town will assume the responsibility to maintain the ditch. The Town staff or a contracted service company will be assigned to do the work. The Town will make every attempt to contact owners at least 48 hours in advance of the work start date.

RESOLUTION

Mayor pro tem Jeff Peacock moved that the following resolution be adopted:

WHEREAS, the intention of the Town Board of Washington Park is to assign \$75,000 of fund balance for the purchase of a new garbage truck,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of Washington Park assigns \$75,000 of fund balance for the purpose of purchasing a new garbage truck.

This the sixth day of March, 2017

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Thomas B. Richter, Mayor

ATTEST:

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Denise D. Dale, Clerk

Seconded by Commissioner Wade Dale.

After discussion, the foregoing was adopted.

The following Commissioners voted in the affirmative:

Lee Bowen

Wade Dale

Patrick Nash

Jeff Peacock