

**Town of Washington Park  
Municipal Building  
November 14, 2016  
7:00 p.m.**

|                  |                         |                      |
|------------------|-------------------------|----------------------|
| First South Bank | General Fund            | \$ 48,605.68         |
| First South Bank | Capital Reserve Fund    | 60,000.00            |
| First South Bank | Powell Bill/Checking    | 32,108.38            |
| First South Bank | Powell Bill/Saving CD   | 81,000.18            |
| First South Bank | Capital Reserve Fund/CD | <u>72,124.99</u>     |
| <b>Total</b>     |                         | <b>\$ 293,839.23</b> |

**Present**

**Absent**

Thomas B. Richter, Mayor  
Jeff Peacock, Mayor pro tem  
Lee Bowen, Commissioner  
Belinda Cowell, Commissioner  
Wade Dale, Commissioner  
Patrick Nash, Commissioner

Mayor Richter called the meeting to order. Commissioner Dale made a motion to approve the agenda as amended. Seconded by Mayor pro tem Peacock. Passed by all.

Mayor pro tem Peacock made a motion to go into closed session to discuss a personnel issue. Seconded by Commissioner Dale. Passed by all.

Mayor pro tem Peacock made a motion to come out of closed session. Seconded by Commissioner Nash. Passed by all.

The minutes and financial report were approved as presented.

**Old Business**

Isabella Avenue East: nothing to report.

Zoning Ordinance corrections: Corrections are finished and awaiting action after Planning Board final recommendations.

Fence Ordinance amendment: waiting for Planning Board final recommendations.

River Road Overlay District: waiting for Planning Board recommendations regarding fence styles and landscaping criteria.

Ditch maintenance protocol: waiting for a written report from Planning Board regarding language in ordinance.

Updated job descriptions: Mayor Richter said that he had not met with employees yet regarding updated job descriptions.

Berm at 314 College Avenue: Commissioner Bowen reported that the work had not yet been started.

Posting Sign Ordinance: Mayor Richter led a discussion regarding the existing Posting Sign Ordinance. Commissioner Dale made a motion to retain the existing Posting Sign Ordinance as written. Seconded by Commissioner Nash. Passed by all.

### **New Business**

Mayor Richter asked the clerk to forward the existing Townscape Ordinance to the Board for discussion at the next meeting.

Clerk Dale asked the Board to recognize Mayor Richter's forty years of service as Mayor of Washington Park. Mayor Richter said that he supports term limits, but thanked the clerk for keeping track of time.

### **Reports**

Commissioner Dale – reported that the Hydrocephalus 5K took place on November 5<sup>th</sup> and that the Diabetes 5K Glow Run would take place on November 19<sup>th</sup> in the evening.

Commissioner Nash – reported that the flag was stolen from the Municipal Building on October 30<sup>th</sup> and that there was cash stolen from an unlocked motor vehicle at 406 Riverside.

Mayor pro tem Peacock –reported on the wage differences of the current staff of two full-time employees and one part-time employee versus the former staff of three full-time employees. Currently, there is a savings of approximately \$1500 per month, which includes increased health insurance and retirement benefits for existing employees.

Commissioner Bowen – reported that the residents near the new speed bump on Fairview were happy with the installation. He said that he would be speaking with the resident at 511 College Avenue regarding the ditch, saying the Town of Washington Park will fix the ditch and the owner will fix the driveway. Commissioner Bowen will contact the GeoCell representative regarding some ditch erosion issues.

Commissioner Nash made a motion to purchase three speed bumps from Speed Bumps and Humps. Seconded by Mayor pro tem Peacock. Discussion followed regarding possible placement of the speed humps. It was decided to put one south of Small Street on Hickory, and two on the north side of Riverside Drive opposite the ones on the south side. Passed by all.

Commissioner Cowell – no report. She said that she had observed and spoken with children in a golf cart on the waterfront who were within the chained area pulling an inflated raft of some sort. She asked them to stop and they did.

### **Clerk's Report**

The clerk reported that there had been one yard sale permit sold to Del Miltenberger; that \$9018.56 in ad valorem taxes from the County had been received which included the reissued \$3070.66 from February 2016 as the check was never received by the Town. She reported that the Town Picnic final cost was \$614.74; the Municipal Building septic repair was completed for \$1500.00; and that William Oden, CPA, had been paid \$4100.00 for the completion of the audit. The clerk handed out copies of the finished

audit to the Town Board, noting that revenues were \$25,939 over budget and expenses were \$56,452 under budget for fiscal year ending June 30, 2016.

Commissioner Dale asked about equipment replacement scheduling and costs. Discussion followed. Commissioner Bowen asked about the cost of contractual garbage pickup. Clerk Dale will call local private garbage contractors to discuss privatization.

Mayor Richter asked the Board members to look at Three Acre Wood to see if some more trees and undergrowth should be removed.

The next regular meeting will be Monday, December 5, 2016 at 7:00 pm.

Denise D. Dale  
Clerk, Town of Washington Park