

**Town of Washington Park
Municipal Building
November 4, 2013
7:00 p.m.**

First South Bank	General Fund	\$ 88,422.39
First South Bank	Capital Reserve Fund	19,030.78
First South Bank	Powell Bill/Checking	13,857.39
First South Bank	Powell Bill/Saving CD	90,129.29
First South Bank	Capital Reserve Fund/CD	70,692.15

Total **\$282,132.00**

Present

Thomas Richter, Mayor
James Pagnani, Commissioner
Jeff Peacock, Mayor pro tem

Absent

Lee Bowen, Commissioner
Patrick Nash, Commissioner

Mayor Richter called the meeting to order and the agenda was approved. The minutes and financial statements were read and approved.

Mayor Richter called on Mr. Wood for his report. Mr. Wood reported that the tennis shelter had been removed and that the long hydraulic arms on the garbage truck would be repaired by Rob's Hydraulics. He reported that he and Alvin went by boat on Maple Branch to view blockages. He said that they had broken up two blockages and that the water level subsided. Mr. Wood also reported that the Spruce Street ditch needed trimming, and that Mr. Wofford Thomas' tree had not yet been cut by Dudley. The clerk offered to call Stewart Dudley regarding Mr. Thomas' tree. Garbage for October was 32,560# and yard debris totaled 33,380#.

Old Business

Municipal Building usage policy: Commissioner Pagnani presented the amended Town of Washington Park Facility and Grounds Use Policy and Forms for consideration. Discussion followed. Mayor pro tem Peacock made a motion to adopt the Town of Washington Park Facility and Grounds Use Policy and forms as amended. Seconded by Commissioner Pagnani. Passed by all. (Adopted policy attached).

Speed hump at Pine Street and College Avenue: Commissioner Pagnani expressed his dissatisfaction with the work done by Kevin Furlough. After discussion, it was agreed that the clerk would contact paving contractors to get bids for repairing the work done by Kevin Furlough. This will be coordinated with Mayor Richter and Commissioner Bowen.

Railroad crossing at Hudnell and Park: Mayor Richter has not heard from Mr. Lassiter regarding his note on October 10, 2013.

Speeding on Bank Street and College Avenue: The Sheriff's office has installed a speed monitoring device in the 400 block of College Avenue. It appears to be malfunctioning. The clerk will contact the Sheriff's office to report the malfunction.

Chickens: Mayor Richter said that the Planning Board had met regarding chickens and had obtained information on the subject. The Planning Board chairman, John Crew, will make a report to the Board at the December 2, 2013 meeting.

Planning Board membership: Mayor Richter will ask for volunteers in the next Town Crier.

Spruce Street ditch: Mayor Richter will ask Sid Hassell, Town attorney, to attend either the January or February meeting regarding quit claim or quiet claim.

Waterfront depression fill-in: The clerk has contacted Mitch St. Clair for this work.

Mid-East Commission representation: This issue is tabled until after the new Board members are sworn in at the December meeting.

Mr. Spain's pecan tree: The Board discussed the issue. It was recommended that the Mayor write Mr. Spain a letter saying that the Board would allow judicious pruning of any of the limbs overhanging his property. It was decided that it was not appropriate to take down a healthy Washington Park tree even if the homeowner was willing to replace the tree. Mayor Richter will write Mr. Spain a letter to this effect.

New Business

Commissioner Pagnani suggested that all residents of Washington Park provide their email addresses for easier communication with the Town. Mayor Richter will include this suggestion in the next Town Crier.

Reports

Commissioner Pagnani – none.

Commissioner Bowen – The clerk reported for Commissioner Bowen that a civil engineer from Clayton Professional Engineers of New Bern had rescheduled his visit regarding the Isabella Avenue east end drainage.

Mayor pro tem Peacock – none.

Commissioner Nash – The clerk reported for Commissioner Nash that there had not been any calls to the Sheriff's office. She also reported that Commissioner Nash said that he would have a policy for boat registration available next week.

Clerk's Report

The clerk reported that Mr. Oden had been paid the final payment for the audit. She reported that Beaufort County had paid the Town \$21,758 in ad valorem taxes in October. She said that she has received the bill for the fire/EMS from the City of Washington for \$33,527.00 and will pay it in early November. The clerk presented the latest version of the Municipal Records Retention and Disposition Schedule for approval. Commissioner Pagnani made a motion to approve and adopt the latest version of the Municipal Records Retention and Disposition Schedule. Seconded by Mayor pro tem Peacock. Passed by all.

Mayor Richter thanked Commissioner Pagnani for his service and contributions to the Town during his tenure as commissioner.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park