

**Town of Washington Park
Municipal Building
December 7, 2015
7:00 p.m.**

First South Bank	General Fund	\$ 54,928.21
First South Bank	Capital Reserve Fund	45,000.00
First South Bank	Powell Bill/Checking	19,498.16
First South Bank	Powell Bill/Saving CD	80,664.05
First South Bank	Capital Reserve Fund/CD	<u>71,711.71</u>
Total		\$ 271,802.13

Present

Thomas Richter, Mayor
Jeff Peacock, Mayor pro tem
Lee Bowen, Commissioner
Belinda Cowell, Commissioner
Wade Dale, Commissioner
Patrick Nash, Commissioner

Absent

Mayor Richter called the meeting to order. The agenda was approved as amended. The clerk administered the oath of office to the newly elected Mayor and Commissioners.

Sheriff's office representatives, Capt. Hewitt and Lt. Cox, were present to update the Town Board on Community Watch and Sheriff's Office patrols in Washington Park. Lt. Cox said that the Sheriff's Department is sending marked and unmarked vehicles daily at varying times to patrol Washington Park. Capt. Hewitt recommended that all residents continue keeping their Community Watch representatives updated and keeping their vehicles locked. Mayor Richter stated that he would remind the residents in an upcoming Winter Town Crier. Mayor Richter thanked the representatives for their work for Washington Park.

Commissioner Nash nominated Jeff Peacock for mayor pro tem. Seconded by Commissioner Dale. There were no other nominations. Jeff Peacock was appointed mayor pro tempore by acclamation.

There was no public input.

The minutes and financial statements were read and approved.

Old Business

Isabella Avenue east end drainage: Commissioner Bowen reported that Hugh Sorrell was designing the ditches and will make a report of the flow of water with options for water management for the residents to study. Mayor Richter and Commissioner Bowen will meet with the affected homeowners after Mr. Sorrell has completed the draft of the plan.

No wake zone: no report.

Fire contract: no report. Mayor Richter has tried calling Wes Williams twice with no response.

Fence ordinance violation: no report as Ms. Klinger was unable to come to the meeting in November. Mayor Richter will write Ms. Klinger a letter inviting her to attend the January meeting.

DOT intersection at Edgewater and River Road: Mayor Richter, Commissioner Bowen, and the clerk met with Mr. Jeff Cabaniss, Senior Planner for NCDOT, on December 2, 2015 regarding improvements to the intersection. Suggestions were to move the signs, a bigger island, a median island, or going back to the original configuration if the line of sight is adequate. NCDOT will shoot the line of sight and get back to the Town.

Town Attorney: Commissioner Bowen said that he had spoken with Keith Mason who was interested in becoming the Town Attorney. Commissioner Nash said that he had spoken with Fred Holscher who was interested in becoming the Town Attorney. Discussion followed regarding hourly rates. Mayor pro tem Peacock made a motion to appoint Keith Mason as the Town Attorney. Seconded by Commissioner Dale. Passed by all.

Zoning Ordinance corrections: tabled until January meeting.

Reports

Commissioner Dale – No events scheduled until March 12, 2016 when the waterfront will be used for a private party by a resident. March 26, 2016 will be the Special Olympics 5K Run. Discussion regarding residents sponsoring events on the waterfront followed.

Commissioner Nash – no activity to report. Mayor Richter thanked Commissioner Nash for getting the Sheriff's Office representatives to the Board meeting.

Mayor pro tem Peacock – noted that the final audit had been distributed to the Board by the clerk. Revenues exceeded expenditures for the 2014-15 fiscal year.

Commissioner Bowen – reported that the clerk had forwarded emails from the resident at 101 River Road regarding the ditches at her house which were holding water and the standing water in her yard when it rained. Commissioner Bowen and Mr. Wood looked at the problem. There is a ditch near her house, but there is also an underground pipe that the Town installed which goes to a larger ditch. Mr. Wood will shoot the elevation of the ditch. Commissioner Bowen will speak with Mitch St. Clair who did the original underground pipework as well as Paul Woolard, the contractor who elevated the house after the pipe was installed.

Commissioner Cowell – Mayor Richter asked Commissioner Cowell if she would accept the Town Board responsibility for Trees and Beautification. She agreed.

Clerk's Report

The clerk reported that the City of Washington had been paid \$20,000 for the 2015-16 Fire and EMS contract. The remaining amount of \$18,359.70 will be paid after receipt of additional ad valorem taxes from Beaufort County. She reported that the County had remitted \$12,200 in ad valorem taxes in November. Clerk Dale said that the garbage

truck had been repaired for \$2525.45; that Bill Oden, CPA, had been paid the final \$1075 for the completed audit; that the Town had received the sales tax refund from the State for \$844.94 for the General Fund and \$211.99 for the Powell Bill fund; that the Town had been paid \$100 by Dale Peele, tennis pro, for using the tennis courts for teaching; and that the Town had purchased two new garbage totes from Amazon for \$162.00. The clerk gave the Supervisor's report which stated that James had hernia surgery on November 13, 2015. He was at home for two weeks, and then at work on light duty restriction for two weeks. James will be back at full duties on Monday, December 14, 2015. William Ore will fill in seven times for garbage pickup and Phillip Randall will fill in once for garbage pickup. Mr. Wood will be working with Advanced Metal Fabrication on repairs to the dump truck in December. Mr. Wood has ordered crush and run to fill in the holes in the parking lot at the shop for \$373.

Commissioner Dale made a motion to give \$50 to each employee and \$25 to William Ore for Christmas. Seconded by Commissioner Nash. Passed by all.

The next meeting will be January 4, 2016.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park