

**Town of Washington Park
Municipal Building
April 4, 2011
7:30 p.m.**

First South Bank	General Fund	\$ 79,433.93
First South Bank	Capital Reserve Fund	18,775.10
First South Bank	Powell Bill/Saving	13,619.31
First South Bank	Powell Bill/Saving	116,957.29
First South Bank	Capital Reserve Fund	107,650.71

Total **\$336,436.34**

Present

Mayor Thomas Richter
Jeff Peacock, Mayor pro tem
Lee Bowen, Commissioner
Jim Pagnani, Commissioner
Don Wilkinson, Commissioner

Absent

Patrick Nash, Commissioner

Mayor Richter called the meeting to order.

Lee Bowen was sworn in as Commissioner by Clerk Dale.

Mayor Richter asked for Mr. Wood's report. Mr. Wood said that a tree had fallen across the road in front of 112 Riverside Drive that he and the men had removed. He reported that the dump truck left-side brakes had been rebuilt at a savings of \$600; he said that he would wait for the right-side brakes to display more problems before beginning repairs. The leaf machine is repaired and running now at a savings of about \$2000. He expressed his concern that the body of the dump truck was rusted and would need to be replaced in the future. A total of 52,460 pounds of yard waste was removed this month.

Commissioner Wilkinson proposed that the garbage pick-up schedule be changed from Monday/Friday to a Tuesday/Friday schedule. He explained that the garbage truck picked up garbage on Friday, then picked up yard waste, then went to the dump. Often the garbage truck is half-empty when it goes to the dump on Friday. He felt that it would be a more efficient use of the vehicles to not go to the dump on Friday, but pick up further yard waste on Monday and go to the dump on Monday in anticipation of garbage pickup on Tuesday. Mr. Wood concurred. The pickup times would remain the same, only the days would change. Commissioner Wilkinson made a motion to change the garbage pickup schedule from Monday/Friday to Tuesday/Friday with announcement in a Town Crier prior to beginning the new schedule May 1, 2011. Seconded by Commissioner Pagnani. Passed by all.

The minutes and financial statement were read and approved as corrected.

Old Business

Ken Robol presented the Web site design, saying that he would be meeting with the Clerk on Thursday, April 7 to discuss changes and fine-tuning the website.

Mayor Richter updated the Board regarding the Planning Board's work on fence ordinances. Commissioners Wilkinson, Pagnani, Bowen and Mayor pro tem Peacock agreed that the "obstruction" language was unclear; that opacity needed to be addressed; and that the side and back setbacks on corner lots needed to be addressed. Mayor Richter said that he would report to John Crew and Trey Smith with these suggestions.

New Business

Commissioner Wilkinson reported on the DeltAlert system (reverse 911) in use by Beaufort County and available to municipalities for a \$500 annual fee. After discussion, it was decided that this was an unnecessary expense at this time.

Clerk Dale reported that the Washington Park Garden Club had voiced their opinion that two more bookcases be purchased for the Municipal Building in memory of the late Commissioner Horace Cowell. The bookcases would be similar to the existing ones with a commemorative plaque, at an approximate cost of \$150 each. Commissioner Pagnani made a motion to purchase two bookcases from Office Depot at a cost of \$150 each. Mayor pro tem Peacock seconded. Passed by all.

Reports

Commissioner Pagnani – reported that he would be meeting with the Clerk later this month and would have a preliminary budget prepared for distribution prior to the May Board meeting.

Commissioner Wilkinson – reported that on Friday, March 18, 2011 at 5:30 p.m. the sheriff was called to the Tot Lot where 6-8 kids were drinking. He also reported that Clay Campbell had trapped four beavers and destroyed two dams. Commissioner Wilkinson will get estimates for the paving of the eastbound lane of Riverside Drive and the westbound lane of College Avenue. These two areas have trouble with drainage.

Mayor pro tem Peacock – reported that Dudley had trimmed the pecan trees for \$2000. He also reported that Dr. Marshall Taylor had removed the piling from the waterfront. Mayor pro tem Peacock said that he is rooting trees for future planting in the Park. He also reported that Bill Rianhard had come to him with concerns about the unoccupied house on the west side of his property; there is structural deterioration from squirrels. Commissioner Pagnani made a motion to have the City of Washington's Building Inspector look at the house. Seconded by Commissioner Bowen. Passed by all.

Commissioner Bowen – reported that his son, Dylan, has finished the written part of his evaluation of the Tot Lot for his Washington High School Senior Project. Dylan will make a presentation to the Board at the May meeting. Commissioner Bowen suggested that the picnic tables be sealed, not stained, after being power-washed.

Mayor Richter reassigned Commissioners' responsibilities with the addition of Commissioner Bowen to the Board. It was decided that Commissioner Bowen would be responsible for Recreation, and Commissioner Pagnani would be responsible for Finance. Other responsibilities will remain the same.

Mayor Richter reported that the tennis courts would be applied with the leveler as soon as the weather was consistently warm. This should be done before the end of April. The Clerk will look in the attic for the un-used tennis nets.

Clerk's Report

The Clerk asked the Board to approve the Municipal Records Retention and Disposition Schedule as issued by the North Carolina Department of Cultural Resources. Mayor pro tem Peacock made a motion to approve this schedule. Commissioner Wilkinson seconded the motion. Passed by all. The Clerk will forward the Board approval to the NC Department of Cultural Resources.

The Clerk reported that the official population from the 2010 Census was 451. She also reported that the NC Department of Transportation had figured the Powell Bill disbursements incorrectly, resulting in an additional \$588.61 for the Park for this year.

There being no further business, the meeting was adjourned.

Denise D. Dale
Clerk, Town of Washington Park